



Referral Timeline Summary for Lyons Upper Elementary

December- January	<p>Referral process begins. Gifted director reviews current test data for automatic referrals and the referral window is opened for all stakeholders to nominate students for referral.</p> <p>Parents may also refer their child using the referral documents.</p> <p>Required documents for referral will be available from Mrs. Murphy at LUES.</p> <p>Student referrals are due to Mrs. Murphy at the end of January.</p>
February	<p>Mrs. Murphy will notify parents if referred for screening and a permission note will be sent to begin the process.</p>
Late April - May	<p>Upon completion of all assessment results, eligibility will be determined. Parents will be notified of eligibility and given assessment results.</p>